



Johnwayne Valdez, Sheriff  
**Rusk County Sheriff's Office**  
210 W. Charlevoix Street  
Henderson, Texas, 75652

Office: 903-657-3581  
Fax: 903-657-8726

**PUBLIC INFORMATION REQUEST FORM**

Date of Request: \_\_\_\_\_

Note: In accordance with Texas law, we will endeavor to assist you. However, the information you seek may or may not be immediately available at the time of your request. In addition, under some circumstances it may not be appropriate for us to release certain records for public inspection. When applicable and before releasing some types of records or documents, the Rusk County Sheriff's Office reserves the right to seek an opinion from the Texas Attorney General's Office.

Person requesting information: \_\_\_\_\_

If necessary, how may we contact you in reference to your request? \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Specific description of the record(s) being requested: (Do you know the case number, names of involved parties, the location, and/or date(s) of the incident?)

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RCSO Contact Person:

Janice Childers, Records Specialist  
210 Charlevoix  
Henderson, Texas 75652  
Phone: 903-657-3581, ext. 222  
Fax: 903-655-0934  
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